



Nature Alliance Family Day Care Service

Incidents, Injury, Trauma & Illness Policy



POLICIES IN THIS SECTION AS REQUIRED BY:

Education and Care Services National Law (WA) Act 2012: Section 3(2)(a); 165; 167; 175(3) 179;189

Education and Care Services National Regulations, 2012 – ‘Regulations’:85-87; 88(1)(2); 89(1); 90 (1)(2)(3) 91; 93(1)(2)(3); 94 (1)(2)(3); 95; 96;98; 99; 103; 106; 161-162; 168(2)(b),(c),(d),(m), 170; 174; 175; 177(1)(b)(c); 178(1)(b)(c); 181; 182;183(2)(a)(b)(c); 184

National Quality Standards for Early Childhood Education and Care and School Age Care (2010)Standard 3.1; 4.1 Element 2.1.1; 2.1.2; 2.1.3; 2.1.4; 2.3.1; 2.3.2; 4.1.1; 7.3.3; 7.3.5

PURPOSE:

Services have a duty of care to provide all persons with a safe and healthy environment.

SCOPE:

This Policy applies to Family Day Care Educators; Family Day Care Assistants; regular visitors, Family Day Care Service staff members, Family Day Care Educator family members, students, parents, children (including visiting children) and volunteers.

PRINCIPLE:

The approved provider of an education and care service has the responsibility to ensure the Family Day Care Service has in place policies and procedures in relation to incident, injury, trauma and illness; infectious diseases; administration of first aid kit; and medical conditions. The approved provider must take reasonable steps to ensure the policies and procedures are followed and made available for inspection or at request. The approved provider must ensure parents of enrolled children are notified before making any changes to policies and procedures.

POLICY

Family Day Care Educators will take reasonable steps, to ensure every child’s health and wellbeing is safeguarded whilst protecting children from harm and hazards.

The Family Day Care Service will have procedures in place in relation to:

- i. Incident, injury, trauma and illness
- ii. Infectious diseases;
- iii. Administration of First Aid; and
- iv. Medical conditions.