



Nature Alliance Family Day Care Service

Tobacco, Drug and Alcohol Free Environment



POLICIES IN THIS SECTION AS REQUIRED BY:

Education and Care Services National Law (WA) Act 2012: Section 3(2)(a); 3(3)(f); 167
Education and Care Services National Regulations, 2012 – ‘Regulations’:82; 83; 84:

National Quality Standards for Early Childhood Education and Care and School Age Care (2018) Element. 2.2.1, 4.2.2, 7.1.2, 7.1.3

PURPOSE:

We aim to ensure that Nature Alliance Family Day Care Service is a tobacco, drug and alcohol-free environment at all times while care is taking place, in accordance with Education and Care National Law and Regulations.

SCOPE:

This policy applies to all Staff, Educators, Educator Assistants, Students, Volunteers and any person residing at the Family Day Care Premises while care is taking place.

POLICY:

Nature Alliance Family Day Care Service and Educators will provide an environment that is free from the use of tobacco, vapes, illegal and illicit drugs and alcohol while care is taking place.

This policy sets out expectations for all employees, Educators, volunteers, students and visitors regarding what is and what is not acceptable behaviour and practice in relation to alcohol and drug use and provides procedures which outline how to deal with impaired people, staff, educators, volunteers, students and visitors, at the service.

Nature Alliance FDC Service endeavours to embed the National Principles for Child Safe Organisations in all practices and promotes a culture of safety and wellbeing to minimise the risk of harm to children.

The use of or being under the influence of alcohol or recreational drugs/other mind-altering substances at the service or Educators premises whilst children are in care will not be tolerated.

The Family Day Care Educator found to be in breach of this policy will cease work immediately and have their membership with Nature Alliance terminated.

PROCEDURES:

The Educator will ensure that:

1. The Family Day Care Educator, Educator Assistance, Students, Volunteers or any person residing or visiting the premises will not smoke cigarettes (or vape), take or be under the influence of recreational drugs or alcohol while on the premises when children are in care.
2. The Family Day Care Educator, Educator Assistant, student or volunteer will not be adversely affected by prescription drugs whereby their capability to assist or provide care and education to the children is impaired.
3. If the Family Day Care Educator, Educator Assistant, student or volunteer is undergoing medical treatment with a controlled substance that may affect the safe performance of

their duties they are required to notify the Nature Alliance Service Manager. A medical Certificate may be required prior to them providing care.

4. The Family Day Care Educator will use best endeavours to ensure parents, family members or relatives of children enrolled at the Family Day Care residence or venue will not be permitted to smoke, take illicit drugs or drink alcohol on the premises while children are in care.
5. The Family Day Care Educator will inform families and visitors to the residence or venue that the area is a tobacco, drug and alcohol-free environment while children are in care.
6. That if any incident occurs whereby a person suspected to be under the influence of either drugs or alcohol when arriving to collect a child from care, they will endeavour to persuade the person to call a taxi, contact another responsible person to collect them and the child or allow the educator to take the child home once all children are signed out of care. The educator will call the police if at any time they feel threatened.
7. Any incident that relates to alcohol or drugs whereby police are called to the Family Day Care premises or venue at any time, regardless of whether children are in care, will be reported to Nature Alliance within 24 hours of the event.
8. All alcohol, tobacco and medication will be stored out of the reach of the children.

The Service will:

1. Review the fit and proper status of all involved in the workplace, at the residence or venue when an incident relating to drugs and alcohol has taken place and notify the relevant staff member or Educator of the outcome and/or conditions that they are required to work under. This may include the Educator or Educator Assistant undergoing regular drug and alcohol testing.
2. Assess the situation and notify Education and Care Regulatory Unit if applicable.

Related Policies:

NA-POL-0022 Fit and Proper Persons Policy

Related documents:

Nature Alliance Code of Conduct

Source:

Childcare Desktop

National Principals of Child Safe Organisations